



#### YEAR LONG DATA COLLECTION

# **School Health Staffing**

DATA POINT (do not double count any person)	DEFINITION AND INCLUSION/EXCLUSION CRITERIA  RN=Registered Nurse  LPN=License Practice Nurse  LVN=Licensed Vocational Nurse  FTE=Full-time Equivalent (based on teacher FTE)	DATA POINT
1. Number of enrolled students in district	Use the District's <b>official</b> October count (many states submit this number to DOE).	
2. Total number of <b>RN FTEs</b> with an assigned caseload providing direct services	Direct services means responsible for the care of defined group of students in addressing their acute and chronic health conditions. It includes health screenings, health promotion and case management. Direct services also include care provided in a health care team including LPNs or aides.  Inclusion/Exclusion  -Include long term substitute (but not the substitute RN list for short term needs) -Exclude nurses working with medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5) -Exclude % of administrative assignment	
3. Total number of <b>LPN/LVN FTEs</b> with an assigned caseload providing direct services with a designated case load	See definition of direct services above.	
4. Total number of health aide (non-RN, non-LPN/LVN) FTEs with an assigned caseload providing direct health services (e.g., give medication, staff health office, perform specific health procedures)	See definition of direct services above.  This number should reflect only those whose main assignment is health related.  Exclude secretaries, teachers or principals who only address health issues at times.  You may include FTE of secretary or other aides IF it is included as a specific part of their responsibility (i.e. cover health office regularly).	
5. Total number of supplemental/float RN FTEs	Permanently hired/contracted RNs who provide supplemental/additional direct nursing services or specific procedures, e.g. child find/EPSDT. Do not include RNs with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the RNs identified in #2 and #8.	





6. Total number of <b>supplemental/float LPN/LVN FTEs</b>	Permanently hired/contracted LPNs/LVNs who provide supplemental/additional direct nursing services or specific procedures. Do not include LPNs/LVNs with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the LPNs/LVNs identified in #3 and #9.	
7. Total number of supplemental/float health aide (non-RN, non-LPN/LVN) FTEs	Permanently hired/contracted health aides (non-RN, non-LPN/LVNs) FTE who provide supplemental/additional direct nursing services or specific procedures. Do not include those with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the health aides identified in #4 and #10.	
8. Total number of RNs with special assignment FTEs	Include RNs working with a limited caseload providing direct services such as medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5).	
9. Total number of LPN/ LVNs with special assignment FTEs	Include LPNs/LVNs working with a limited caseload providing direct services such as medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5).	
10. Total number of health aides (non-RN, non-LPN/LVN) with special assignment FTEs	Include health aides (non-RN, non-LPN/LVNs) working with a limited caseload providing direct services such as medically fragile students (1:1, 1:2, 1:3, 1:4, 1:5).	
11. Total number of <b>RN FTEs</b> providing administrative or supervisory school health services	RNs providing management/clinical supervision to RNs, LPNs/LVNs, or other health extenders, or conducting other administrative health services, e.g. case management.	
12. Total number of <b>LPN/ LVN FTEs</b> providing administrative or supervisory school health services	LPNs/LVNs providing management/clinical supervision to LPNs/LVNs, or other health extenders, or conducting other administrative health services.	
13. Total number of <b>assistant FTEs</b> providing administrative support services to RNs or LPNs/LVNs	Assistants providing administrative support services to RNs or LPNs/LVNs, e.g. clerical assistance	

# **Chronic Conditions**

DATA POINT DEFINITION	DEFINITION AND CLARIFICATION	DATA	
		POINT	





14. Number of students enrolled in assigned school	Use official October count (many states submit this number to DOE Department of Education). This should be the number from schools reporting conditions.	
15. Number of students with a diagnosis of	Include only those with a diagnosis of <b>asthma</b> from a health care provider.	
asthma from a health care provider		
16. Number of students with a diagnosis of	Include only those with a diagnosis of <b>Type 1 Diabetes</b> from a health care provider.	
Type 1 Diabetes from a health care provider		
17. Number of students with a diagnosis of	Include only those with a diagnosis of <b>Type 2 Diabetes</b> from a health care provider.	
Type 2 Diabetes from a health care provider		
18. Number of students with a diagnosis of <b>a</b>	Include only those with a diagnosis of <b>seizure disorder</b> from a health care provider.	
seizure disorder from a health care provider		
19. Number of students with a diagnosis of life	Include only those with a diagnosis of a <b>life threatening allergy</b> from a health care	
threatening allergy from a health care provider	provider.	

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## **Health Office Visits-Disposition**

DATA POINT	<b>DEFINITION AND CLARIFICATION</b> All students seen should have a disposition. These should reflect the totals for the district.	DATA POINT
20. Number of student encounters/health office visits to <b>RN</b> resulting in the student returning to class or staying in school during	Include only students who are seen (face to face) by RN (not other health office staff)	
the 2018-2019 school year		





21. Number of student encounters/health	Include only students who are seen (face to face) by RN (not other health office	
office visits to the <b>RN</b> resulting in 911 being	staff)	
called or regionally appropriate equivalent		
during the 2018-2019 school year		
22. Number of student encounters/health	Include only students who are seen (face to face) by RN (not other health office	
office visits to the RN resulting in the student	staff). Includes students sent home with the recommendation/directive to see a	
being sent home during the 2018-2019 school	health care provider.	
year		
23. Number of student encounters/health	Include only students who are seen (face to face) by LPN/LVN (not RN or other	
office visits to <b>LPN/LVN</b> resulting in the student	health office staff)	
returning to class or staying in school during		
the 2018-2019 school year		
24. Number of student encounters/health	Include only students who are seen (face to face) by LPN/LVN (not RN or other	
office visits to the LPN/LVN resulting in 911	health office staff)	
being called or regionally appropriate		
equivalent during the 2018-2019 school year		
25. Number of student encounters/health	Include only students who are seen (face to face) by LPN/LVN (not RN or other	
office visits to the LPN/LVN resulting in the	health office staff). Includes students sent home with the	
student being sent home during the 2018-2019	recommendation/directive to see a health care provider.	
school year		
26. Number of student encounters/health	Include only students who are seen (face to face) by other health/UAP staff (non-	
office visits to health aide/UAP (non-RN, non-	RN, non-LPN/LVN). You may include secretary or others IF it is included as a specific	
LPN/LVN) resulting in the student returning to	part of their responsibility.	
class or staying in school during the 2018-2019		
school year		
27. Number of student encounters/health	Include only students who are seen (face to face) by health/UAP staff (non-RN, non-	
office visits to the health aide/UAP (non-RN,	LPN/LVN). You may include secretaries or others IF it is included as a specific part of	





non-LPN/LVN) resulting in 911 being called or regionally appropriate equivalent during the 2018-2019 school year	their responsibility.	
28. Number of student encounters/health office visits to the health aide/UAP (non-RN, non-LPN/LVN) resulting in the student being sent home during the 2018-2019 school year	Include only students who are seen (face to face) by health/UAP staff (non-RN, non-LPN/LVN). You may include secretaries or others IF it is included as a specific part of their responsibility. Includes students sent home with the recommendation/directive to see a health care provider.	